



Approved by Planning
Commission on 02/10/2020

**CITY OF MILLERSBURG
PLANNING COMMISSION MEETING AND WORK SESSION**

4222 NE Old Salem Road
Tuesday, January 23rd, 2019
6:00 pm

Minutes

- A. CALL TO ORDER: Commission President Jimmie Kirkendall called the meeting to order at 6:00 pm.
- B. ROLL CALL:
Members Present: Jimmy Kirkendall, Connie Lepin, Dennis Gunner, Steve Vogler, Anne Peltier, and Mark Raum
Members Absent: Ryan Penning
Staff Present: Matt Straite, City Planner; Jake Gabell, Deputy City Recorder; Forrest Reid, City Attorney; Janelle Booth, Assistant City Manager/City Engineer; and Kevin Kreitman, City Manager
- C. MEETING MINUTE APPROVAL
1) October 15th meeting minutes
Action: Motion to accept the minutes as corrected by Commissioner Peltier; seconded by Commissioner Raum.
Commissioner Kirkendall: Aye
Commissioner Lepin: Aye
Commissioner Gunner: Aye
Commissioner Vogler: Aye
Commissioner Peltier: Aye
Commissioner Raum: Aye
- D. APPOINTMENT OF PLANNING COMMISSION PRESIDENT
1) Commissioners nominated Commissioner Kirkendall to continue as Planning Commission PRESIDENT
Action: Commissioner Peltier moved to appoint Commissioner Kirkendall as the Planning Commissioner Chair, second by Commissioner Vogler.
Commissioner Kirkendall: Aye
Commissioner Lepin: Aye
Commissioner Gunner: Aye
Commissioner Vogler: Aye
Commissioner Peltier: Aye
Commissioner Raum: Aye
Approved: 6/0
- E. QUASI-JUDICIAL PUBLIC HEARING

- 1) Public hearing on Land Use File PA 19-05 opened by President Kirkendall at 6:05 p.m. Deputy City Recorder, Jake Gabell, read disclosures. President Kirkendall finished opening the hearing.
 - a. File No: PA 19-05 Linn County Land Partition. The applicant is requesting approval to partition a 133.96 acre lot into three parcels of approximately 63.47 acres, 66.28 acres, and 4.21 acres. Staff report was presented by Matt Straite, City Planner.
 - i. No conflict of interest stated by Planning Commission members.
 - ii. Presentation by the applicant, Haden Wooten with Reese and Associates, 321 1st Ave E Suite 3a, Albany OR, stated that they agree with the conditions of approval in the staff report and had no clarifying questions.
 - iii. Supporting comments
 - Daren Lane, 4639 Terri Ln NE Albany OR 97321, had questions about current easements on the property.
 - iv. Questions for Staff by the Planning Commissioner
 - Commissioner Lepin asked clarifying questions about current trees on the property.
 - v. Public hearing closed at 6:16 pm by President Kirkendall.
 - Deliberation of Planning Commissioners with questions for staff.
 - a. No further deliberation.
 - vi. Dell Alexander, 724 Calapooia St SW, Albany OR 97321, requested a copy of the staff report.

ACTION

The following Motion was made by Commissioner Vogler:

Based upon the findings of fact, any testimony, the conditions of approval, and staff recommendations listed in the staff report, and because the proposed project satisfies the applicable criteria, I motion for the adoption of the findings from the staff report dated January 16th, 2020, and further motion that the Planning Commission approve partition PA 19-05, the Linn County Land Partition, pursuant to the conditions of approval listed in the staff report.

A second was given by Commissioner Peltier.

Commissioner Kirkendall: Aye

Commissioner Lepin: Aye

Commissioner Gunner: Aye

Commissioner Vogler: Aye

Commissioner Peltier: Aye

Commissioner Raum: Aye

Approved: 6/0

F. City Planner and Staff Updates

- 1) Draft Comprehensive Plan review, sections 9.1 through 9.8 with City Planner Matt Straite.
 - i. City Planner Straite reviewed the changes proposed to the Comprehensive Plan and why those changes are being proposed.
 1. Commissioner Lepin requested that this item be added to the next Planning Commission meeting for further discussion.

G. Meeting adjourned by Commission President Kirkendall at 6:42 pm.

Respectfully submitted:



Jake Gabell
Deputy City Recorder

Reviewed by:



Matt Straite
City Planner